

**REAL ESTATE APPRAISERS BOARD
MINUTES
MADISON, WISCONSIN
August 26, 1999**

PRESENT: Paul "Rick" Vozar, James Caven, Lill Hauschild (by telephone conference), Mary Reavey (by telephone conference), LaMarr Franklin (left at 9:13 a.m.)

EXCUSED: Patrick Buckett, Gary Cuskey

STAFF PRESENT: Deputy Secretary June Suhling, Alfred Hall, Jr., Becky Fry and Ruby Jefferson-Moore (Legal Counsel); Division of Enforcement staff were present for portions of the meeting.

GUEST: None

CALL TO ORDER

The meeting was called to order at 8:34 a.m. by Rick Vozar, Chair, upon confirmation that the public notice was timely given. A quorum of five members was present.

AGENDA

MOTION: LaMarr Franklin moved, seconded by Mary Reavey, to adopt the agenda to include a stipulation relating to 97 APP 028, Norman DeBroux, under closed session. A monitoring report on Ralph Banke and additional general information handed out to the Board will be tabled until the next meeting. Motion carried unanimously.

MINUTES (7/21/99)

MOTION: LaMarr Franklin moved, seconded by Lill Hauschild, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Deputy Secretary's Report

Deputy Secretary Suhling informed the Board that the budget has not been passed.

Deputy Secretary Suhling informed the Board that there has been an inquiry from a customer as to why there is no reciprocal agreement with the state of Missouri.

Alfred Hall informed the Board that the state of Missouri did send a reciprocal agreement. He state that the agreement must explicitly follow the Appraisal Qualifications Board (AQB) criteria. This issue will be discussed further at the next meeting.

Bureau Director's Report

- **2000 Meeting Dates**

MOTION: Lill Hauschild moved, seconded by LaMarr Franklin, to approve the proposed 2000 meeting dates. Motion carried unanimously.

APPRAISAL QUALIFICATIONS BOARD

New Interpretations and a Related Supplement to the Real Property Appraiser Qualification Criteria and Interpretations of the Criteria

Ruby Jefferson-Moore clarified for the Board that there need not be a client for an appraisal to qualify for experience; however, the credentialing authority must audit samples of appraisals made without clients for quality and conformance with the Uniform Standards of Professional Appraisal Practice (USPAP).

NEW BUSINESS

Nothing to report.

RECESS TO CLOSED SESSION

MOTION: LaMarr Franklin moved, seconded by James Caven, to convene the meeting in Closed Session pursuant to Sections 19.85(1)(b) and (f), Wis. Stats.: to consider the licensing or discipline of a person licensed by the Department or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, monitoring reports, deliberations on stipulations that may be signed after printing of the agenda, pending applications, and disciplinary proceedings. Motion carried by a roll call vote: LaMarr Franklin-yes; Lill Hauschild-yes; Mary Reavey-yes; James Caven-yes; Rick "Paul" Vozar-yes.

Closed Session convened at 8:49 a.m.

The Board received a copy of the Division of Enforcement Case Status Report.

The Board deliberated on case status reports, stipulations, case closings, monitoring issues and final decision and order.

RECONVENE IN OPEN SESSION

MOTION: Lill Hauschild moved, seconded by James Caven, to reconvene to open session at 10:08 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

FINAL DECISION AND ORDER

Action on the Final Decision and Order relating to LS9809081 APP and 94 APP 025, Peter Melone, was tabled until the next meeting.

MONITORING REPORT

Action on the monitoring report involving Allen J. Carnine was tabled until the next meeting. Additional information will be requested regarding coursework relating to commercial appraisal education and report writing requirements along with course outlines.

Action on the monitoring report involving Ralph Banke was referred to James Caven for additional information and further review to respond to Mr. Banke's written petition.

STIPULATION

MOTION: Lill Hauschild moved, seconded by James Caven, to accept the Final Decision and Order Adopting Stipulation relating to 95 APP 001, John P. Forsythe. Motion carried unanimously.

MOTION: James Caven moved, seconded by Lill Hauschild, to accept the Final Decision and Order Adopting Stipulation relating to 99 APP 006, Karl S. May. Motion carried with Rick Vozar abstaining.

MOTION: James Caven moved, seconded by Lill Hauschild, to accept the Final Decision and Order Adopting Stipulation relating to 97 APP 028, Norman R. DeBroux, as faxed to the Department on August 25, 1999, subject to receipt of a signed, original of same. Motion carried with Lill Hauschild abstaining.

CASE CLOSING

MOTION: Lill Hauschild moved, seconded by James Caven, to close 98 APP 051, Edward Steigerwaldt, for Prosecutorial Decision. Motion carried unanimously.

MOTION: James Caven moved, seconded by Mary Reavey, to close 99 APP 013, Tom M. Martin, as there was a minor technical violation but a decision was made not to commence formal disciplinary action. Motion carried with Lill Hauschild abstaining.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

ADJOURNMENT

MOTION: James Caven moved, seconded by Mary Reavey, to adjourn the meeting at 10:14 a.m. Motion carried unanimously.

Next Meeting: September 29, 1999